

Job Description

Job descriptions should be no more than four pages when complete.

Where you are amending an existing job description you **must** make the changes using Track Changes.

Once you have decided what role you require within your team / department structure, you need to articulate this into a job description. This needs to be a specific description of the role, including the responsibilities that the job-holder will carry out as well as what qualifications and skills they will require to fulfil the role. Please note: job description should not be based on an individual but on the role the business requires.

Job descriptions must be accurate and created before the recruitment process.

A Post Details	
Job Title: Safeguarding Officer (County Lines, Slavery and Trafficking) County Lines Task Force	Grade: Only state the grade if this an existing role otherwise leave blank
Department County lines taskforce	Division: <input type="text"/>
Reports to: Child Exploitation Operational lead	Contract Type: <input type="text"/>
Level of Vetting: <input type="text"/>	Numbers in Post: 1.6
B Purpose of the Post	
<p>Safeguarding is a key priority for British Transport Police in their work to tackle exploitation including County Lines, Modern Slavery and Human Trafficking. The Safeguarding Officer is part of the County Lines Task Force Safeguarding Unit and supports the prepare, protect, prevent functions of policing. The purpose of this role is to strengthen existing subject matter expertise and improve preventative and statutory responses to exploitation, slavery and trafficking.</p>	
C Dimensions of the Post	
<p>No line management or budget responsibilities. Will be required to work nationally, with flexible hours and work independently. Will be utilising a high level of knowledge and expertise in safeguarding legislation as well as be able to hold other agencies to account with confidence and challenge officers for poor performance.</p>	
D Principal Accountabilities	
<ul style="list-style-type: none"> Consult and provide specialist safeguarding expertise on operational activity being undertaken by the British Transport Police (primarily as part of Op Defiant County Lines Task Force), liaise and build relationships with statutory and voluntary partners to ensure statutory safeguarding requirements are met and preventative responses developed across the rail network. Support the active investigation and safeguarding of children known to British Transport Police including liaison, gathering information, analysis and recommendations pertaining to their effective safeguarding Expand collaborative approaches across BTP and with partners agencies to improve safeguarding practice and build capacity within local contexts and in doing so providing social value beyond the force as part of the development of contextual safeguarding. Contribute to and lead across BTP, local and national communication campaigns, awareness raising and 	

engagement activity alongside direct work with statutory and third sector organisations

- Coordinate with other agencies to ensure children, young people and vulnerable adults have effective plans in place to protect them and their families and support the investigation into crime.
- Create and deliver bespoke interventions dependent upon identified service need, including but not limited to delivering bespoke training and learning sessions, developing guidance and resources and providing consultation expertise to rail partners.
- Contribute to the design and delivery of evaluation including data collation, case studies to evidence best practice and learning and maintain knowledge of legislation, research and statutory guidance relevant to the effective safeguarding of children and vulnerable adults
- Support BTP to create and embed contextual approaches, develop transitional approaches and increase participation

E Decision Making

- Day to day decisions on effective use of time as working unsupervised and independently.
- Developing new training and awareness raising initiatives, based on learning and feedback from work.
- Immediate safeguarding decisions in terms of advising officers and external partners what actions are required to ensure the immediate safety of children and adults.
- Escalation of concerns to external agencies via their management structures and internally through BTP

F Contact with Others

- The County Lines Task Force Safeguarding Unit assists officers in Response, Neighbourhood, CID and MSOC alongside the CLTF Officers to ensure safeguarding activity is robust and purposeful.
- This role also requires the ability to navigate external processes and partnerships with Local Authorities such as social workers and their managers, home office forces and voluntary sector workers and managers.
- Critical to strengthening the current approach is robust prevention through the advancement of contextual and transitional safeguarding nationally and the Safeguarding Officers are instrumental in delivering this. This involves speaking with staff from Train operating companies, businesses, taxi companies and security staff (not exhaustive). This work requires confidence and the ability to influence a broad range of these stakeholders.
- Safeguarding Officers create and deliver specialist training across the force both online and in person, alongside working with statutory partnerships and community and voluntary sectors.

G Essential Criteria

- **Ability to work with multiple partners across relevant professional disciplines, to achieve collaborative responses for individuals, groups and locations**
- **Ability to recognise vulnerable children and adults, and the required response to ensure safeguarding**

<p>activity is proportionate and robust and in accordance with statutory requirements</p> <ul style="list-style-type: none"> • Ability to coordinate and deliver multiagency learning events and written evaluation • Ability to use and record comprehensively across computer databases, process information and use data to inform decision making • Ability to work flexibly on a national basis with a range of staff at various levels across organisations • Ability to challenge and work constructively with colleagues to ensure that practice is improved and longer-term responses developed and embedded. • Ability to represent BTP in various forums across the country to a high professional standard
<p>Qualifications and Training:</p> <ul style="list-style-type: none"> • The role requires a professional qualification/registration including Social Worker, youth justice, Teacher, Nurse, Probation Officer or equivalent • Educated to degree level or equivalent experience • Evidence of training and personal development within subjects relevant to exploitation such as but not limited to trauma informed practice, contextual safeguarding, modern slavery, restorative justice.
<p>Experience:</p> <ul style="list-style-type: none"> • Extensive operational experience of early intervention and statutory children's social work and/or prevention services at Senior/Supervisor or equivalent grade • Experience of working with those children, families or vulnerable adults at risk of or experiencing exploitation. • Experience of delivering training and presenting to multi professional audiences • Understanding of, and experience of developing, a contextual safeguarding approach • Experience of raising awareness to various stakeholders about safeguarding issues. • Experience of working in multi-agency teams
<p>Skills:</p> <ul style="list-style-type: none"> • Ability to use and record comprehensively across computer databases, process information and use data to inform decision making • Excellent written and oral communication skills • High degree of confidence to be able to speak to a broad range of stakeholders often uninvited • Strong ability to be assertive to be able to escalate issues to senior managers both within BTP and across external agencies • Ability to give own professional judgement with authority • Ability to challenge others constructively and with a positive approach to ensure individuals can respond and learn effectively • Ability to influence others and support a culture of learning and ambition for good outcomes

- Good level of organisational skills and ability to prioritise
- Ability to work effectively under pressure and be able to respond to operational enquiries where decisions will need to be made within time constraints
- Ability to reflect on own and others learning and present this in the form of feedback, critical learning reviews and case studies
- Innovative and creative to support development of communication campaigns, and to improve our practice.

Knowledge:

- Comprehensive knowledge of exploitation including Child Sexual Exploitation, Child Criminal Exploitation (CCE); in particular the understanding of County Lines.
- Working knowledge of the relevant legislation such as: Children Act 1989, Children Act 2004, Working Together 2018, Modern Slavery Act 2015, Modern Slavery Statutory Guidance 2022, Legal Aid, Sentencing and Punishment of Offenders 2012 and the Care Act 2014.
- Awareness of differences in legislation in Scotland, England and Wales.
- Knowledge of the various voluntary sector organisations working nationally to support children and adults vulnerable to or experiencing exploitation.

Desirable criteria:

H Additional Information

- This role requires enhanced CRB and full vetting
- This role requires flexible working with some unsocial hours such as late evenings or early mornings with occasional planned weekend working
- This role requires the post holder to travel across England, Wales and Scotland with some overnight stays.

For Panel to complete only:

Line Manager Approval: (this is only signed off when the line manager has approved the final version)

Panel Approval: (this will only be signed off once the job has gone through the Job Evaluation Panel)

Date:

Email the Job Evaluation submission form together with supporting documentation (organisational charts, job descriptions) to [People & Culture Policy & Reward inbox](#)

You will be advised of a panel date following receipt of the submission